



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

1. Your organisation or group

Name of organisation	Calne Community Area Partnership		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Pageturners Project		
What is your project about and what does it aim to achieve?	Two Pageturners Hilarious Books projects. 1 with primary age children (8-11) and 1 with secondary age group (11 – 14). Aims • To promote reading and literacy• Take part in a range of arts, drama, creative writing activities• Encourage reading for pleasure• Provide a high quality learning activity for children/young people The focus of the project is around a funny book which participants choose at the 1st session. Book themes, location, characters etc are explored through fun activities over 5 weeks. This includes: - Drama; Creating stories; Fun games/discussion based on the story; and Arts		
Important: This section is limited to 600 characters only (inclusive of spaces).			
In which community area does your project take place? (Please give name – see section 3)	Calne		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Calne Community Hub, Calne Library and the John Bentley School	
When will your project take place?	Jan - March 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	According to the JSA - "Calne Community Area contains two LSOAs in the 20% most deprived in Wiltshire with regard to the combined IMD. The most prominent form of deprivation in Calne Community Area as measured by this dataset is education, skills and training deprivation, with six LSOAs in the 20% most deprived in Wiltshire for this domain. Equally, according to the JSA, the Calne Community Area has a larger percentage (21.5%) of children in the 0 to 15 year category than the rest of England (18.7%). This project will be facilitated by Lesley Taylor of the Pageturners Project and is expected to address this lack of education in this particular age group.	
How many people will benefit from your project?	20 - 24 children	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	This project builds on the 'Partners in Literacy' initiative and addresses the 'Further Aspirations' requirement of encouraging independent learning. Ref: Page 7, 2010 Community Plan	
Any other information about your project. (Limited to a 1000 characters) There is much research which shows that a child who reads for pleasure is more likely to achieve in life. The National Literacy Trust have published research exploring the benefits of reading outside of class and achievement in school. Research also indicates that reading and taking part in social reading activities supports learning, helps develop confidence and self-esteem. Pageturners is a locally based and successful project that has been set up to promote reading for pleasure and encourage a view that reading is fun. Using humour is a great way to engage children and young people with books. The Hub have already run one Pageturners Project as a pilot. We now want to build on this by running a project that particularly targets children and young people who need a reading intervention or encouragement to read more. Each project will end with an event in the Library for parents etc to attend. This gets whole families involved and enthused about reading and their local library.		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The grant will fully fund the 2 proposed courses.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

This is a project that includes CCAP, Calne Library, the John Bentley School and the Pageturners Project. Through their regular contacts, staff within the Library and JBS will be able to provide the feedback as to whether this project has made a difference. As each child will be given a copy of the particular book, feedback will also be sought from the children's parents about any improvements.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

n/a

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011/12	Month: April	Year: 2012
A - Total income:	£14165.30	
B - Minus total expenditure:	£12713.39	
Surplus/deficit for year: (A minus B)	£1451.91	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£1500.00	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Workshops + materials	£880	Own fundraising/reserves		£
Books	£115			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£995	Total Project Income		£

Total project income B	£995
Total project expenditure A	£0
Project shortfall A – B	£995
Grant sought from Wiltshire Council Area Board	£995
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds TSB
Please give the name of the organisations' bank account e.g. Chippenham Scouts	Calne Community Area Partnership

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 28/10/2012

Position in organisation: Chair

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)